



SUBMISSION GUIDE

Preparing your family tree

How to show our team the direct line between you and your European ancestor — what to prepare, how to fill in the tree, and which documents help.

1 · HOW IT WORKS

Four steps from your family history to our review

2 · THE TREE

Who goes where, and how to fill each box

3 · DOCUMENTS

A checklist of records that help

4 · TEMPLATE

A printable family tree on the last page



BEFORE YOU START

Your family tree is the foundation of your file

The family tree shows our team the “bloodline bridge” — every generation between you and the ancestor who held the European connection. We review your details against historical records to determine the feasibility of your case.

1

Find your direct line

Work out which ancestor connects you to Europe — a parent, grandparent or great-grandparent — and trace the line from you up to them.

2

Gather what you have

Names, dates and places for each person in that line, and any documents your family already holds. You don't need everything to start.

3

Fill in the tree

Online at approvedeu.com/family-tree — or on the printable template at the end of this guide.

4

Our team reviews

Your request goes straight to our team. We review it against the historical records and contact you with the next steps.

THE GOLDEN RULE

Direct line only

You don't need to fill in every box. We only need the **direct branch** that connects you to Europe: each ancestor in that line, and the husband or wife of each.

Relatives who are not part of that chain — uncles, aunts, cousins, the other side of the family — are not required.

Why the spouses?

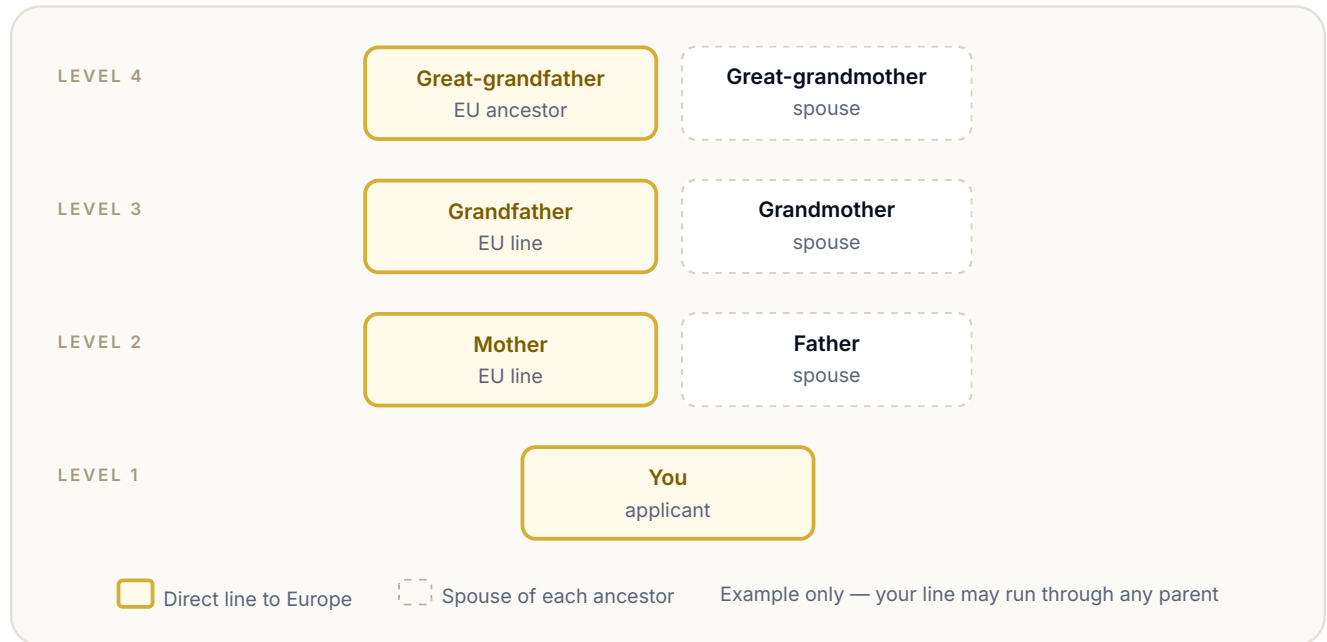
Next to each ancestor in the line, add their legal spouse. Marriage details let us verify the marriage records along the line, which citizenship laws look at closely.



FILLING IN THE TREE

Who goes where

Start with yourself at the bottom and work upwards, one generation at a time, until you reach your European ancestor.



Full legal name

Exactly as on official documents — the original spelling, no nicknames or shortened names. For yourself, as on your birth certificate.

Date of birth DD/MM/YYYY

Day first, then month, then year: 04/09/1925 is 4 September 1925.

Place of birth

The town or city and the country. Borders in Central and Eastern Europe moved many times — write the place as you know it, and we check which country it belonged to at the time.

Date of marriage DD/MM/YYYY

The legal date of marriage. If you don't know it, write "Unknown".



Online form

At approvedeu.com/family-tree each level has boxes marked "EU parent", "EU grandparent"... for the ancestors in your line, and a "Spouse" box beside each.



Printable template

On the last page, boxes are labelled by relation (father, mother...). Fill in your line and tick **EU line** on each person in it.



WHAT TO PREPARE

Documents that help

Gather what you already have. You don't need every document before you start — the family tree comes first, and nothing else is needed until our team contacts you.

**Birth certificates**

For you and for each person in your direct line.

**Marriage certificates**

For each couple in the line — your ancestor and their spouse, generation by generation.

**Your ancestor's European papers**

Anything that shows their European connection — for example an old passport, an identity card, or citizenship papers.

**Name changes**

If a name was changed or spelled differently over the years, any record that shows it.

**Anything else the family kept**

Family records, letters or photos of documents — they can point the research in the right direction.

**Missing records?**

That's common. Our network of researchers works with municipal, religious and military archives in Europe to find birth records, marriage acts and citizenship papers — or a legal equivalent when the original is lost.

**Accuracy matters**

European authorities are strict about names and dates. Make sure what you write matches your certificates exactly. If something is unknown, write "Unknown" — never guess.



GOOD TO KNOW

Frequently asked

Do I need to fill in every box?

No. Only the direct branch that connects you to Europe, plus the spouse of each ancestor in it.

What if I don't know a date or a place?

Write "Unknown", or what you do know, and add a note. Please don't guess — a wrong detail is harder to correct than a missing one.

My ancestor's town is in a different country today.

Write it as you know it. A town in today's Ukraine may have been Hungarian, Czechoslovak or Polish in your grandfather's day — we check it for you.

Which countries and routes are possible?

It depends on where — and when — your ancestor lived. See "Ancestry routes at a glance" at approvedeu.com/services.

Does submitting the tree guarantee citizenship?

No. Our team verifies your data against historical records to determine the feasibility of your case.

NEXT STEP

Send us your family tree

Fill it in online — it goes straight to our team — or send the completed template to our email.

ONLINE

approvedeu.com/family-tree

EMAIL

info@approvedeu.com

PHONE

+32 470 91 27 05

Important: Submitting a family tree does not guarantee citizenship. This guide is general guidance only, not legal advice. Requirements change; every file is confirmed against the current law and the competent authority.

PARENTS OF FATHER'S FATHER

Father EU line ☐

Full name

Date of birth

Place of birth

Date of marriage

Mother EU line ☐

Full name

Date of birth

Place of birth

Date of marriage

PARENTS OF FATHER'S MOTHER

Father EU line ☐

Full name

Date of birth

Place of birth

Date of marriage

Mother EU line ☐

Full name

Date of birth

Place of birth

Date of marriage

PARENTS OF MOTHER'S FATHER

Father EU line ☐

Full name

Date of birth

Place of birth

Date of marriage

Mother EU line ☐

Full name

Date of birth

Place of birth

Date of marriage

PARENTS OF MOTHER'S MOTHER

Father EU line ☐

Full name

Date of birth

Place of birth

Date of marriage

Mother EU line ☐

Full name

Date of birth

Place of birth

Date of marriage

Father's father EU line ☐

Full name

Date of birth DD/MM/YYYY

Place of birth town, country

Date of marriage DD/MM/YYYY

Father's mother EU line ☐

Full name

Date of birth DD/MM/YYYY

Place of birth town, country

Date of marriage DD/MM/YYYY

Mother's father EU line ☐

Full name

Date of birth DD/MM/YYYY

Place of birth town, country

Date of marriage DD/MM/YYYY

Mother's mother EU line ☐

Full name

Date of birth DD/MM/YYYY

Place of birth town, country

Date of marriage DD/MM/YYYY

Father EU line ☐

Full name

Date of birth DD/MM/YYYY

Place of birth town, country

Date of marriage DD/MM/YYYY

Mother EU line ☐

Full name

Date of birth DD/MM/YYYY

Place of birth town, country

Date of marriage DD/MM/YYYY

Applicant (you) EU line ☐

Full name

Date of birth DD/MM/YYYY

Place of birth town, country

Date of marriage DD/MM/YYYY

How to fill it in

Fill the boxes of the **direct line** to your European ancestor, plus each of their spouses. Tick **EU line** on every person in that line. Leave other boxes empty.

Data rules

Names exactly as on official documents, no nicknames. Dates as **DD/MM/YYYY**. Place = town and country. Unknown? Write **"Unknown"** — never guess.